

EVALUATION SUMMARY

TENURED FACULTY

College: _____ Division: _____
Academic year of evaluation: _____ Semester: _____
Name of evaluatee: _____

Type of Evaluation: _____ (Standard, Comprehensive, Follow-Up)

PART I: (to be completed by the Evaluation Committee/Evaluator(s))

The Evaluation Committee/Evaluator(s) for the _____ Division has reviewed all evaluation materials and, after careful consideration, rates the professional performance of the evaluatee as:

Exceeds expectations

Meets expectations

Needs improvement (Performance improvement plan required. See performance improvement plan form.)

Unsatisfactory (Performance improvement plan required. See performance improvement plan form.)

The Evaluation Committee makes the following commendations, recommendations, and/or comments to the evaluatee (attach additional sheets if necessary):

I/we have met with the evaluatee and discussed the contents of the evaluatee's classroom observation, student evaluations, portfolio review, self-assessment, and Dean/Responsible Administrator's assessment of non-teaching responsibilities reports (Comprehensive) OR student evaluations, self-assessment, and Dean/Responsible Administrator's assessment of non-teaching responsibilities reports (Standard).

Signature _____ Date _____
Evaluator(s)

Signature _____ Date _____
Evaluator(s)

PART II: (to be completed by the Evaluatee)

COMMENTS: (attach additional sheets if necessary)

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I have met with the evaluator and discussed the contents of my classroom observation, student evaluations, portfolio review, self-assessment, and Dean/Responsible Administrator's assessment of non-teaching responsibilities reports (Comprehensive) OR student evaluations, self-assessment, and Dean/Responsible Administrator's assessment of non-teaching responsibilities reports (Standard).

Signature: _____ Date: _____
Evaluatee

PART III: (to be completed by the Vice-President or designee)

This Evaluation Summary has been received and reviewed for completeness. Copies have been forwarded to the evaluatee and Responsible Administrator. The original has been forwarded to the Vice Chancellor - Human Resources & Employee Relations for placement in the evaluatee's personnel file.

The next evaluation should take place in _____, and should be _____.
(Standard, Comprehensive, Follow-Up)

Signature: _____ Date: _____
Vice President